

TOWN OF MEETEETSE



J. W. Yetter, Mayor
Eric Scott, Councilman
Seth Bennett, Councilman
Dustin Taylor, Councilman
Colin Moody, Councilman
C, K, K, & K, LLC, Town Attorney
Winfred Orrell, Municipal Judge

Angela Johnson, Clerk Treasurer
Ronee Hogg, Deputy Clerk
Shawn Christopherson, Public Works Dir.
John Lundberg, Public Works Asst.
David Schlenker, Deputy Sheriff
, Deputy Sheriff

P. O. Box 38
Meeteetse Wyoming 82433
Phone 307-868-2278, Fax 307-868-2608 Email:meeteetse@tctwest.net

Minutes from the Meeteetse Town Council meeting held on April 9, 2025
Mayor Yetter called the meeting to order at 7:00 p.m.

Mayor Yetter led the Council and audience in the Pledge of Allegiance.

Present: J. W. Yetter, Mayor; Eric Scott, Councilman; Dustin Taylor, Councilman; Seth Bennett, Councilman; Colin Moody, Councilman; Angela R. Johnson, Clerk Treasurer; Ronee Hogg, Deputy Clerk; Shawn Christopherson, Public Works Director; and John Lundberg, Public Works Asst.

Absent:

Others Present: Deputy Sheriff Schlenker, Melissa Hubacher, Meeteetse Visitor Center; Christine Gleason, Park County Travel; Ryan Hauck, Park County Travel Council; and Jennifer Thoma, Cody Chamber..

MOTION 04:09:25:01

Councilman Scott made a motion to approve the minutes of March 5, 2025, seconded by Councilman Taylor. All voted aye; motion carried.

MOTION 04:09:25:02

Councilman Bennett made a motion to approve the payment of the bills, seconded by Councilman Moody. All voted aye, motion carried. See attached.

| NAME | DESCRIPTION | AMOUNT |
|------------------------------|-------------------------------------|-----------|
| ACE HARDWARE | ICE MELT TOWNHALL | 30.98 |
| ANGELA JOHNSON | PETTY CASH REIMBURSEMENT | 316.65 |
| ANNETTE WILSON | CONTRACT CLEANING HOURS | 120.00 |
| BIG HORN REA | MARCH ELECTRICITY | 2,780.94 |
| BLACK HILLS ENERGY | GAS MARCH 2025 | 602.73 |
| BLAKEMAN PROPANE, INC. | INVOICE #U5353739 | 659.36 |
| BLUE CROSS & BLUE SHIELD | APRIL2025 | 5,947.97 |
| BMO HARRIS BANK N.A. | CREDIT CARD ACH | 2,254.16 |
| BOBCAT OF THE BIG HORN BASIN | V BLADE FOR TOOL CAT | 6,181.69 |
| CODY PAINT & BODY | DAMAGE TO 19 RAM | 3,624.75 |
| CONTINENTAL WESTERN GROUP | MONTLY INSURANCE-ACH | 1,007.00 |
| COPENHAVER, KATH, KITCHEN & | LEGAL FEES | 540.00 |
| ENERGY LABS INC | BACTERIA, TOTAL & E-COLI INV 692751 | 667.00 |
| ENGINEERING ASSOCIATES | WATER TREATMENT PLANT PHASE 1 & 2 | 19,201.37 |
| GOODYEAR PRINTING | RECEIPT BOOK ANIMAL | 25.00 |
| GREAT WEST | DEFERRED COMP ACH | 1,010.00 |
| HEALTH EQUITY | PARTICIPANT FEE | 14.48 |
| INTERNAL REVENUE SERVICE | PAYROLL TAXES MAR 2025- ACH | 4,383.20 |
| MIKE DELLOS | BACKUP OPERATOR | 75.00 |
| MOUNTAIN IT LLC | MONTHLY COMPUTER MONITORING | 425.00 |
| NCPERS WYOMING | LIFE INSURANCE | 32.00 |
| PARK COUNTY LANDFILLS | LANDFILL FEES | 1,058.85 |
| PARK COUNTY TREASURER | PARK COUNTY SHERIFFS | 5,500.00 |
| QUILL CORPORATION | OFFICE SUPPLIES | 39.59 |
| ROCKY MOUNTAIN POWER | APRIL 2025 | 519.00 |
| RONEE HOGG | MILEAGE REIMBURSEMENT | 174.08 |
| STATE OF WYOMING RETIREMENT | PAYROLL CONTRIBUTION MAR 2025 | 3,124.59 |
| THE OFFICE SHOP INC | CONTRACT | 236.02 |
| TOWN OF MEETEETSE | PAYROLL MAR 2025 | 14,361.87 |
| TRI COUNTY TELEPHONE ASSN | TELEPHONE CHARGES/ MARCH 2025 | 817.01 |

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| | | |
|------------------------------|----------------------------|------------------|
| TRI COUNTY TELEPHONE SPC ACC | SPECIAL ACCESS/ MARCH/2025 | 46.72 |
| TRITECH SOFTWARE SYSTEMS | TIME CLOCK INTERFACE | 842.00 |
| USDA RURAL DEVELOPMENT | APRIL 2020 WATER BOND-ACH | 1,712.00 |
| VERIZON WIRELESS | MARCH 25 | 141.73 |
| WYOMING ASSN RURAL WATER SYS | JOHN LUNDBERG MEMBERSHIP | 395.00 |
| WYOMING DEPARTMENT OF WORKFO | WORKMAN'S COMP MARCH 2025 | 419.07 |
| WYOMING FIRE SAFETY LC | FIRE EXTINGUISHER SERVICE | 280.00 |
| WYOMING WATER ASSOCIATION | MEMBERSHIP | 225.00 |
| Y2 CONSULTANTS, LLC | INVOICE #13 | 5,550.50 |
| | TOTAL | 85,342.31 |

See Attached A/P check register and Payroll check register.

MOTION 04:09:25:03

Councilman Taylor made a motion to approve the Financial Statement for March 31, 2025, seconded by Councilman Scott. All voted aye, motion carried.

ADDITIONS TO THE AGENDA

CITIZENS, DELEGATIONS, PETITIONS, & COMPLAINTS:

- a. Ryan Hauck-PCTC & Jennifer Thoma-Cody Chamber- America’s 250th – Park County’s America’s 250th Celebration Committee. They want to make it a yearlong celebration and create some special moments and legacy projects. Buffalo Bill Center of the West- Paul Stock Trail Extension, Chuck Wagon Cook-Off, Drone Show, and other legacy events. Angie Payne is part of the steering Committee. The Meeteetse proposed event will be held Monday June 29, 2026 with a cattle drive and street dance.
- b. A. Cantu- Animal Complaint. Mayor Yetter has reviewed the complaint and completed a preliminary review. A letter has been drafted and will be sent about animal licenses.

COMMITTEE REPORTS:

- a. Emergency Management-Councilman Scott has nothing new to report.
- b. Garbage Collection-John reported the garbage is going good and the cylinder is on order.
- c. MeeteetseVisitors Center –Melissa Hubacher reported they had 7 visitors today from out of town and they are working on the PCTC Grant.
- d. Park County Travel- Christine Gleason reported that it is grant and budget season. The budget has increase by 15% and there will be some innovative and interesting ways to spend the \$\$.
- e. Police Report- Deputy Sheriff Schlenker reported this is the season for travelers. The traffic accidents have increased. The 2 deputies are in field training now.
- f. Recreation- Councilman Taylor reported the rec is in transition now with the Serres taking the Wood River Ranch job, Brodie will be reducing her hours. They are working on a cement pad for the community center and working on an entry way for the Rec Kids building.
- g. Recycling- John reported the recycling trailer was taken over a couple of week ago.
- h. Safety- Shawn reported everything is going good.
- i. Sewer- Shawn reported everything is going good. Flows are up to 25K for a few days and are back down to 20/21K gallons per day. The generators have been looked at and have been working correctly.
- j. Streets & Alleys- John reported he completed a tour of the alleys and Drover has started working on them. They have done a fairly decent job and they have delivered the rotomill to the Town Shop.
- k. Water- Shawn reported water production is 40-50K per day. They suspect a leak along the transmission line or at the clear well at the water plant. The main water tank and clear well will be cleaned and repaired if needed this year.

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1. Town Projects- Shawn met with Engineering Associates to review WYDOT SRTS Wilson/Warren Study Project. Deputy Schlenker stated for the cross walks, we may want to look into a button to push for pedestrians.

PLANNING & ZONING COMMISSION:

OLD BUSINESS:

Economic Development/Housing Authority/ Trust Fund Discussion-Nothing to Report.

MOTION 04:09:25:04

Councilman Taylor made a motion to adopt **ORDINANCE NO. 2025-01** -AN ORDINANCE TO AMEND SECTIONS 5-10(a) 5, 11-14, 18-13, 18-23, 18-33, 18-42 OF THE MEETEETSE TOWN CODE DEALING WITH FENCES on the second reading, seconded by Councilman Bennett. All voted aye; motion carried.

MOTION 04:09:25:05

Councilman Moody made a motion to approve the Meeteetse Community Facilities Joint Powers Board Support Agreement for FY 2025-2026, seconded by Councilman Bennett. All voted aye; motion carried.

NEW BUSINESS:

MOTION 04:09:25:06

Councilman Taylor made a motion to pass 2025-01 A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF MEETEETSE FOR THE PURPOSE OF Town of Meeteetse LSL Potholing & Replacement Project- identify the service line material of each service line in the town’s water system and replace those service lines determined “required to be replaced” by the EPA, seconded by Councilman Moody. All voted aye; motion carried.

MOTION 04:09:25:07

Councilman Taylor made a motion to approve Agreement between the Town of Meeteetse and Engineering Associates – Meeteetse Water System Upgrades- Tanks- Phase 3 Project with base amount of \$265,112.00, seconded by Councilman Scott. All voted aye; motion carried.

Mayor Yetter and Council recognized and thanked the Public Works Employees, Shawn Christopherson and John Lundberg for their service and training.

Mayor Yetter proclaimed the 56th Annual Professional Municipal Clerks Week May 4- May 10, 2025, and thanked Angela R. Johnson, Ronee Hogg, and Casey Scott for their service to the community.

MOTION 04:09:25:08

Mayor Yetter made a motion to appoint John Lundberg as Wyoming Association of Rural Water Official Voting Delegate for Annual Business Meeting, April 18, 2025, seconded by Councilman Scott. All voted aye, motion carried.

MOTION 04:09:25:09

Councilman Bennett made a motion to approve the following transfer:

| From | To | Reason | Amount | Date |
|----------|-------------|---------------|-----------|----------|
| COURT | GF CHECKING | FINES | \$2975.62 | 4/9/2025 |
| ECON DEV | GF CHECKING | UB WRONG ACCT | \$341.43 | 4/9/2025 |

, seconded by Councilman Moody. All voted aye; motion carried.

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BUILDING PERMITS, VARIANCES, CONDITIONAL USE PERMITS –ETC.:

MOTION 04:09:25:10

Councilman Taylor made a motion to grant the following Business Licenses 2025: Arrow T LLC, seconded by Councilman Scott. Councilman Moody, Councilman Scott, Councilman Taylor and Mayor Yetter voted aye, Councilman Bennett abstained, motion carried.

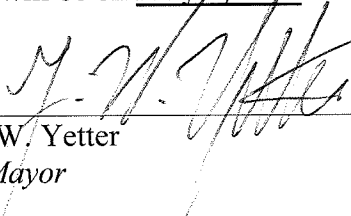
ANNOUNCEMENTS:

- Bulk Item Pick Up June 4 & 5 Large Item, June 11 & 12 Appliances & Metal, June 13-30 Bulk Item Drop Off-Water Street
- WAM Region Meeting- Virtual April 28th 5:00-7:00 pm

ADJOURNMENT:

MOTION 04:09:25:11

Councilman Scott made a motion to adjourn @ 7:51 PM, seconded by Councilman Taylor. The next regular meeting of the Town Council will be on May 7, 2025 at 7:00 p.m.



J.W. Yetter
Mayor

ATTEST:



Angela R. Johnson
Clerk Treasurer